Dear [Name],

I appreciate your interest in the Teacher Cadet Program.

Regretfully, however, I must inform you that you have not been accepted for one or more of the following reasons:

- Application process was not completed
- Teacher recommendations scores were low
- GPA score did not meet state requirements
- Necessary writing skills were not exhibited in the essay
- Interview scores were low

If you have already enrolled for the Teacher Cadet class for the upcoming school year, please alert the guidance office this week to have your schedule changed. I, too, will send a letter to the guidance counselors to verify these necessary changes.

If you are interested in seeking a profession in the field of education, I encourage you to do so. I wish you the best for your senior year.

Sincerely,

[High School Teacher Cadet Instructor]
Dear 

Thank you again for your interest in the Teacher Cadet Program. All of us involved with this program were gratified by the overwhelming response by so many talented and capable students.

As we explained in the orientation session, we must limit the size of the Teacher Cadet class due to the requirements of the course. Of the applicants meeting the deadline for application, were qualified based on grades, teacher recommendations, and essays.

We used the applications and personal interviews to select from among this group the maximum class size of . We again appreciate your interest in this program and are sorry that we could not accommodate all students.

Even though you have not been selected to participate in the class, we sincerely hope you will pursue your interest in the teaching profession.

High School is proud of its many talented and capable students, and we wish that every one of them could participate in the Teacher Cadet Program.

Sincerely yours,

High School Teacher Cadet Instructor
Dear,

Congratulations! You have been chosen as a member of the Teacher Cadet Program at High School for the school year 20__-20___. Under the direction of CERRA (Center for Educator Recruitment, Retention, and Advancement), this course is designed for students who have demonstrated a high level of academic achievement, have the recommendations of faculty members, and are interested in the multifaceted course.

Some students have expressed a definite interest in becoming teachers; others plan to pursue different careers but realize that the Teacher Cadet class offers life-enriching experiences. The intention of this course is both to create an interest in the profession of teaching and to promote an understanding of young people and the American educational system.

The course includes, but is not limited to, the following:

- Learning about one’s self—recognizing, appreciating, and developing personal skills
- Information about our educational system from historical, political, and professional viewpoints, focusing on the learner, the school, and the teacher
- Instructional, motivational, and discipline tools for teaching
- First-hand knowledge of teaching through practical experience in the elementary, middle, and high school classrooms
- Lessons on moral, psychosocial, physical, and cognitive development from birth through adolescence (plus a detailed focus on “barriers to learning”)
- Creative activities such as puppet shows, book writing, debating, portfolios, etc.
- Information about scholarship and career opportunities

You will be exposed to a wide variety of guest speakers, videos, current publications, field trips, discussions, team work, community service, videotaping, role playing, decision making, problem solving, interviewing, public speaking, practice teaching and observing. Upon completion of the course requirements, you will receive one Carnegie unit on the ______ level and ______ hours of college credit.

We are looking forward to your participation in and contributions to the ______ High School Teacher Cadet Program.

Sincerely,

[Signature]

High School Teacher Cadet Instructor
Dear Parents:

Congratulations! Your son/daughter has been recommended for participation next year in the Teacher Cadet Program, an exciting and unique class at High School.

The purpose of the class is to inform and enlighten the “best and brightest” of South Carolina’s students about education as a career choice and to attract highly qualified students into the teaching profession. While we know that not all these students will ultimately choose education as a career, we do know that they will be the community leaders and parents of tomorrow. As such, they will be a more educationally informed and involved public.

In this course, students will be exposed to the many facets of education through current educational readings, class discussions, guest speakers, discovery-learning projects, classroom observations, and participatory experiences with schools. The course will be taught by .

A reception for the students recommended for participation and their parents will be held from until in the at High School on . If your child is selected to be a Teacher Cadet, I am confident that it will be an exciting and rewarding experience for the entire family.

I look forward to seeing you and your son/daughter at the reception at which time you will learn more about the details of the program. Please ask your child to notify the Teacher Cadet instructor by if you will not be able to attend.

Sincerely,

, Principal

High School